



"धनकुटा नगर, स्वच्छ सुन्दर समुन्नत शहर"

धनकुटा नगरपालिका नगर कार्यपालिकाको कार्यालय



धनकुटा
कोशी प्रदेश, नेपाल

प.सं. : २०८/२०८३

च.नं. : १८

मिति: २०८२/०४/०६ गते

श्री महिला बालबालिका तथा ज्येष्ठ नागरिक मन्त्रालय,
लैङ्गिक हिंसा रोकथाम तथा प्रतिकार्यका लागि एकिकृत सेवा पहुँच परियोजना
कार्यक्रम व्यवस्थापन ईकाई
सिंहदरवार, काठमाण्डौ ।

विषय: वार्षिक प्रगति प्रतिवेदन पठाईएको सम्बन्धमा ।

प्रस्तुत विषयमा तहाँ मन्त्रालय र विश्व बैंकको आर्थिक तथा प्राविधिक सहयोगमा यस नगरपालिकामा कार्यान्वयन भईरहेको लैङ्गिक हिंसा रोकथाम तथा प्रतिकार्यका लागि एकिकृत सेवा पहुँच परियोजनाको आ.व.२०८१/०८२ को वार्षिक कार्यक्रम र कार्ययोजना मुताविक कार्यान्वयन भई सम्पन्न क्रियाकलापहरुको वार्षिक प्रगति प्रतिवेदन यसै पत्रसाथ संलग्न राखी पठाईएको व्यहोरा अनुरोध छ ।

धन्यवाद ।

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सीताराम गौतम

मि. प्रमुख प्रशासकिय अधिकृत

Annual Progress Report

Project Name	Institutionalizing Gender-Based Violence Response in Nepal (IGBVRN)- P180665		
Municipality	Dhankuta Municipality		
Reporting Period	2081/04/01 to 2082/03/32	Reporting Fiscal Year	2081/82
Submitted by	Nushraj Shrestha, GBV Specialist, PIU-Dhankuta	Date of Submission	Saun 05, 2082

1. Project Implementation Update

Provide a summary of activities carried out over the fiscal year in the following sections as prompted.

1.1. Task-Level Summary (Budget-Linked Activities)

Complete the table to provide a cumulative summary of activities carried out under each budget heading during this fiscal year.

Task	Description	Status ¹ (Complete/Ongoing/Not Started)	Next Steps	Notes
Capacity building activities for local level staff and organizations engaged in GBV response	Capacity building trainings on GBV core concepts were carried out for the following groups: <ul style="list-style-type: none"> Elected representatives of the municipality, Municipal staffs and ward offices and Frontline workers, local women's networks and members from community organizations/networks 	Three events has been completed	Need to prepare training manual for each differently and training impact should be follow up.	TNA is needed for next FY in advance. More sensitization needed at the ward level. Suggested future trainings include: safe space & case management and referral to promote community response model.
Development IEC materials	Dhankuta have been developed a program brochure	Completed	Plan for develop banner, video doc. Jingles, and other message materials early next FY. Prepare a dissemination strategy with the PIU.	This year we couldn't spent expected budget due to delay released of IEC budget.

¹ Status at the time of submitting the report.



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	Two events of "Theater for change-16 days of activism against GBV" conducted in Hile & Dhankuta with the coordination of Kathaghera KTM	Completed		People like events.
	Celebration of international women day in 8 March, 2025	Completed	Monitoring of the declaration	Dhankuta declaration
Establishment of and training for Male Leaders' Network	<ul style="list-style-type: none"> A male leaders' guideline was approved by the municipal executive on 2081/12/31 BS. A network of 35 male leaders was officially formed Provided two days orientation by using external resource person. Provided appointment letters and ID cards Organized 1st meeting and coordinator has been selected 	Complete	<ul style="list-style-type: none"> Guideline amendment Ward level network Work plan for early next FY Capacity development & Mobilization. 	<p>Need more strategic engagement in the coming FY.</p> <p>Consider involving the network in GBV campaigns.</p>
Annex 4:				

1.2. Additional Activities and Thematic Engagements

Report on cross-cutting and supporting activities outside formal budget categories.

Activity Type	Description	Outcome / Observations
Community Outreach	Community consultations were carried out to gather input for the collection of feedback during the project design	Suggestion and feedback have been collected
Code of Conduct on SEAH	Code of conduct of SEAH approved by Municipal Executive meeting	Code of conduct on SEAH displayed in public places
International women day	Organized rally, Panel discussion and public hearing on women rights and equality	Positive messages has been disseminated on gender based violence and equality

1.3. Training/ Orientation/ Workshop/ Consultation Activities Details

Summarize all trainings delivered during the year.

Training	Location	Date(s)	Description	Target Group	# Participants ²	Key Partners / Resource Person	Outcome / Result
Capacity Development	Dhankuta	May, 15-16 2025	Capacity building trainings on GBV core concepts and project orientation	Elected body	M=24 F=23 Total= 47	Prgya Baral, Dr. Simankan Pokhrel	GBV concept clarity, aware about project implementation, role of elected body
Capacity Development	Dhankuta	July, 5-6 2025	Capacity building trainings on GBV core concepts and project orientation	Frontline workers/community members	M=4 F=36 Total=40	Prgya Baral, Dr. Simankan Pokhrel	GBV concept clarity, aware about project implementation, role of frontline workers
Project Orientation	Dhankuta	July, 07 2025	GBV conceptual and project orientation	Municipal staffs	M=32 F=16 Total= 48	Dasarath Rai, Nushraj Shrestha	Municipal staffs were aware about project
Capacity Development	Dhankuta	May, 21-22 2025	Male leader concept on GBV, policies, role	Male Leaders	Male=35	Sanjog Thakuri Nushraj Shrestha	Clarity on male leader Policy, issues and role
Male leader meeting	Dhankuta	July 2, 2025	1 st meeting with some agendas	Male Leaders	Male=30	Mayor, CAO, APMO, SDO	Received Appointment letter and coordinator selected
Celebration of an International women Day	Dhankuta	8 March, 2025	Organized rally, Pannel discussion, public hearing	All men/women	M=27 F=151	Local elected body, local people administration	Dhankuta Declaration on Gender equality
Community consultation	Dhankuta	Aug, 29, 2024	Community consultations were carried out	Women group, NGOs, elected body	M=9 F=29	Municipality, SDO	Feedback collected

²Please provide gender-disaggregated participant data where available.

16 th days activism against GBV	Dhankuta	Nov.30,2024	to gather input for the collection of feedback during the project design	Women group, NGOs, elected body, community members	M=51 F=103	Kathaghera KTM	Knowledge on GBV has disseminated
Total			Two events of Creative Theater against GBV" conducted in Hile & Dhankuta		M=182 F= 358 T= 540		

Total Participants are: 540 (Female: 358, Male: 182) among them Dalit: 56, Janajati: 245 and Others: 239

Total Number of Trainings Conducted This FY: 8 (Eight)



सुदूर पश्चिमी प्रदेश सरकार

2. Fiduciary Update

2.1. Financial Management

Budget Allocated (Annual)	Expenditure	Balance
NPRs. 4000000.00	NPRs.3371421.00	NPRs. 628579.00

% of Annual Budget Utilized: 84.28

2.2. Key Financial Notes

Include any delays, compliance and budget heading issues, reallocations, etc.

- This year we couldn't spent expected budget due to delay released of IEC budget.
- Every budget line should have clearly mentioned conditions or guideline for the expenditure criteria. (खर्चको मापदण्ड)
- Is it possible to make expenses from one to another heading? If so its need decision process.
- Procurement process taking more time and also explaining taught.

2.3. Procurement Overview

Goods/Services Procured	Status (Completed/Ongoing)	Remarks (if any)
Consultant (GBV-Specialist) hiring	Completed	
Computers, Printers, laptops, projector and other	Completed	Completed before appointed the GBV Specialist
Furniture: Chairs, Tables Sofa, cupboards etc.	Completed	Completed before appointed the GBV Specialist
Official stationaries and others	Completed	Completed before appointed the GBV Specialist

2.4. Key Procurement Notes

Highlight delays, bottlenecks, vendor issues, etc.

- Vender has been choose from outside of Dhankuta municipality so it was feel inconvenient in periodic maintenance.

3. Environmental and Social (E&S) Update

Indicator	Status/Remarks
Is the GRM operational?	Yes (No separate grievance redressal mechanism for GBV but municipality have GRM with focal person)



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Any issues received through GRM?	No (Complain box is fixed transparent with glass so we can see inside easily whether there is any complain or not)
Any E&S issues addressed/resolved?	No (till date we just organized training, workshop events so there is no big E&S issues found)
Other E&S activities (e.g., trainings, screening checklists)	Using screening checklist for the training events only.

4. Overall Reflections This FY

4.1. Key Accomplishments

Summarize major achievements, what worked well, and any adaptive strategies adopted.

- Organized Male leader network- efficiently handling with guideline
- More than 500 people were trained/oriented on GBV concept and its issues
- Field/Support office in the municipality has been well established and PIU taking ownership for decided activities
- Coordination and collaboration is going well with stakeholders
- People are started to talk about the GBV issues in the public places through male leaders.

4.2. Challenges Encountered and Risks Identified

Include challenges under operational, coordination, financial, capacity, or contextual headings.

- GBV issues are not taking seriously in the ground (हल्का लिने)
- Effectively mobilization of male leader network (Financially, technically and managerially)
- Confusion of referral process/mechanism
- Coordination and collaboration among the stakeholders.
- Lack of motivation and capacity of frontline workers
- Community level organizations are expecting the bundle of activities will go through them
- Availability of local resource person/vendors to formulate SOPs/guidelines, manual, IEC materials and training facilitation
- People who are conceptually, knowledge and other know how about GBV but they don't have reediness to follow these things.
- More common type of challenges Reluctant to Case reporting (trust level of services, acceptance), Community awareness level against GBV is lower (rights, legal and other supports), Improper and incomplete case management

4.3. Suggestions and Reflections

Insights for improved implementation and sustainability.

- Mass Sensitization in community level
- Extend male leader network to ward level and capacitate them
- Capacitates to all stakeholders and mobilize them against GBV
- Local resource person production



गणतन्त्र नेपाल

4.4. Capacity Needs and Support Required from PMU

E.g., additional technical support, training, guidance on procurement, etc.

- Support to formulate Policies, guidelines and SOPs
- Provide capacity development trainings to PIUs and concerned stakeholders.
- Facilitate for timely deliver the support packages through the monitoring, feedbacks and coaches.
- Support to procure of human resources, IEC materials and official goods.
- Support to prepare mobilization mechanism of Male Leaders network.
- Model working procedure for Safe space, community model, and mobile clinics preparation and provide trainings.

5. Actions for Follow-Up in the Next FY

S. No.	Action Item	Responsible	Timeline	Status
1	Disseminate translated IEC materials	GBV Consultant and Focal person	Quarterly	Pending
2	Trainee's follow up. How they are using GBV skill in their home, workplace & community	PIU/GBV Specialist/Focal person	Quarterly	Pending
3	Male Leader activity follow up	PIU/GBV Specialist/Focal person	Quarterly	Pending
4	Capacity development trainings/activities to frontline workers, male leaders and other stakeholders	PMU/PIU/GBV Specialist/Focal person		Pending
5	Procurement of Case Manager, Case worker, Psychosocial counselor	PMU/PIU/GBV Specialist/Focal person		Pending
6	Identify and establish safe space	PIU/GBV Specialist/Focal person		Pending
7	GBV stakeholder mapping	PIU/GBV Specialist/Focal person		Pending
8	IEC materials: radio jingles, documentary and other preparation	PIU/GBV Specialist/Focal person		Pending
9	Awareness campaign and transformational activities	PIU/GBV Specialist/Focal person		Pending
10	Exposure visit	PIU/GBV Specialist/Focal person		Pending

Annexes

- Training reports
- IEC materials (developed/disseminated)
- GRM status summary
- Photographs
- Financial summary statements
- Procurement documentation
- Screening checklists or E&S documentation

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सुख प्रतापसिंह अधिकारी

